



Training & Apprenticeship Employment
DIVISION OF MPA GROUP

SCHOOL BASED PRE-APPRENTICE ENROLMENT FORM 2018

****Please note the tools & stationery are subject to change.**

Surname:	Given Names(s):	Sex:
Date of Birth: / /	Place of Birth	USI Number:
Mobile:	Home Number:	
Residential Address:		
Postal Address:		
Email Address:		
Emergency Contact Name:	Phone Number:	Relationship to you:

QUALIFICATION DETAILS

Painting Pre-Apprenticeship 52824WA - Certificate II in Building and Construction (Pathway - Trades) <input type="checkbox"/> John Forrest Trade Training Centre, Morley <input type="checkbox"/> Ursula Frayne Catholic College, MPA Skills Jandakot	Plumbing Pre-Apprenticeship 52700WA Certificate II in Plumbing <input type="checkbox"/> John Forrest Trade Training Centre, Morley <input type="checkbox"/> St Norbert Trade Training Centre, Queens Park <input type="checkbox"/> Baldivis secondary College, MPA Skills Jandakot <input type="checkbox"/> Ursula Frayne Catholic College, MPA Skills Maylands
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STUDENT FEES

Please contact your selected School / Trade Training Campus for fee details

LANGUAGE AND CULTURAL DIVERSITY

Are you Aboriginal or Torres Strait Islander Origin?	Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please specify:
Do you hold a current WA drivers license?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If not do you hold a current WA learners permit?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have a reliable form of transport?	Yes <input type="checkbox"/> No <input type="checkbox"/>
In which country where you born?	Australia <input type="checkbox"/> Other <input type="checkbox"/> If Other, please specify:
Are you a permanent Australian resident?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you speak a language other than English at home?	Yes <input type="checkbox"/> No <input type="checkbox"/>
How well do you speak English?	Very Well <input type="checkbox"/> Well <input type="checkbox"/> Not Well <input type="checkbox"/> Not at all <input type="checkbox"/>

HIGH SCHOOL EDUCATION

Are you still attending secondary school?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Tick current year level:	Year 12 <input type="checkbox"/> Year 11 <input type="checkbox"/> Year 10 <input type="checkbox"/> Year 9 <input type="checkbox"/> Year 8 <input type="checkbox"/>
Name of secondary school?	

FURTHER EDUCATION

Have you undertaken any further studies?

<input type="checkbox"/> Certificate I	<input type="checkbox"/> Certificate II	<input type="checkbox"/> Certificate III	<input type="checkbox"/> ADWPL
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EMPLOYMENT STATUS

Of the following which best describes your current employment status?

<input type="checkbox"/> Part-Time employee	<input type="checkbox"/> Voluntary or Other
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WHAT IS THE MAIN REASON FOR UNDERTAKING THIS COURSE?

<input type="checkbox"/> To get a job or Apprenticeship	<input type="checkbox"/> Other (please specify):
<input type="checkbox"/> For interest or personal development	<input type="checkbox"/> To get into another course at TAFE or University

HOW DID YOU HEAR ABOUT MPA SKILLS?

<input type="checkbox"/> Friend or Relative	<input type="checkbox"/> School or School Representative
<input type="checkbox"/> Try- A-Trade Participant	<input type="checkbox"/> Newspaper
<input type="checkbox"/> Career Expo	<input type="checkbox"/> Master Plumber / Painters Journal
<input type="checkbox"/> Internet Search	<input type="checkbox"/> MPA Associations / Industry Event
<input type="checkbox"/> Trade Representative or Trade Store	<input type="checkbox"/> Co-worker in the Trade
<input type="checkbox"/> Employer / Work Experience	<input type="checkbox"/> Other (please specify)

MEDICAL HISTORY BRIEFING

Do you need special assistance or equipment to work or complete your studies?	Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please specify:	
Do you consider yourself to have a disability?	Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please specify:	
Have a medical condition or disability that might affect your work performance?	<input type="checkbox"/> Hearing/Deaf	<input type="checkbox"/> Acquired brain impairment
	<input type="checkbox"/> Physical	<input type="checkbox"/> Vision
	<input type="checkbox"/> Intellectual	<input type="checkbox"/> Medical Condition
	<input type="checkbox"/> Mental Illness	<input type="checkbox"/> Other
	<input type="checkbox"/> Learning	
I do / do not (please specify) authorise MPA Skills to use all media and photographic images taken of me while attending MPA Skills for training. I am aware that media and photographs may be used for promotional material and on the website.		

Terms & Conditions

Privacy Statement

Information collected by MPA Skills during a student's enrolment and attendance will be used for the purposes of general student administration, identification, communication, State and Commonwealth agencies and research organisations. Your information will be securely stored and only made available to other employees of MPA Skills. In addition, in order to assist you with your apprenticeship we may provide your details to prospective host employers. Should you have any questions relating to your information please ask your MPA Skills representative.

I also agree to the following conditions:

1. To abide by the terms and conditions detailed in the Student Handbook and related Policies, Procedures and Regulations, as made known to me at the time of my training
2. To permit a medical examination by the MPA Skills physician if requested;
3. That any false information provided in my application or in my medical examination shall be considered sufficient cause for dismissal from MPA Skills training program.

I have read and I agree to abide to the above conditions and confirm that the information provided in this form is true and correct.

If you are under 18 years of age, please ensure your parent/guardian signs this form.

Participant Signature:	Date:
Parent/Guardian Signature:	Date:

NOTE: An offer of a place in a course is subject to the receipt of relevant documentation and a successful interview

EMAIL ENROLMENT FORM, BIRTH CERTIFICATE, COVER LETTER, RESUME & SCHOOL RESULTS TO
PREAPPS@MPASKILLS.COM.AU

Maylands Training Campus/Office: 108 Caledonian Avenue, Maylands | PO BOX 126 Maylands 6051
The 2017 pre-apprenticeship and apprenticeship training are subject to funding by Future Skills WA. All applicants will be notified once registered

Plumbing - School Based Pre Apprenticeship Tool & Stationery List 2018
52700WA - Certificate II in Plumbing

Stationery	
4 way BIC biro (red, green, blue and black)	Lead pencils
Scale rule (1:1, 1:5, 1:10, 1:20, 1:50, 1:100, 1:200, 1:500)	Calculator (basic)
High Lighter	Correction pen
Protractor	A4 ruled pad or notebook
Eraser	Compass

MPA Skills will provide Safety Clothing and Footwear to all School Based Plumbing Pre Apprentices subject to funding.

Safety Clothing & Footwear (Mandatory- please bring to all classes and take with you to work experience - ensure you label your equipment)
<ul style="list-style-type: none"> • Trade quality long sleeve shirt (100% cotton drill approx 190gsm) (Hi-Vis) • Trade quality long pants (100% cotton drill approx 310gsm) (Blue) • Steel capped work boots (AS/NZS 2210) - in good condition

Observance of Protective Clothing and Workshop Housekeeping is also your responsibility.

Protective Clothing
<ul style="list-style-type: none"> • Wide brimmed hat for warm weather (student to purchase) • Hard Hat for work experience (student to purchase) • For safety reasons, steel capped boots, safety glasses & gloves shall be worn in the workshop areas and long hair must be contained and/or tied back at all times. • Due to the requirement to undertake 'hot works' whilst working in the workshops, you will be required to wear trade quality 100% cotton drill long sleeve shirt & long pants as outlined above.. • Students who do not conform to these requirements will not be allowed to enter the workshop. • Board shorts and singlets will not be permitted. • T-shirts displaying offensive logos or language are unacceptable.

Workshop Housekeeping (Students who do not conform to these requirements will not be allowed to enter the workshop)
<ul style="list-style-type: none"> • Any tools and equipment that you use must be cleaned and returned • Your working area must be left tidy and safe at the end of each day • Food and drinks are not allowed in the classroom or workshops

Your trainer will take you through the Induction and the Student Handbook on your first day. The Student Handbook is available on our website www.mpaskills.com.au

Please listen carefully, take notes if needed and ask questions if you are unsure of anything.

Plumbing - School Based Pre Apprenticeship Units
52700WA - Certificate II in Plumbing

CPCCOHS1001A	Work Safely in the construction industry (white Card)
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry
CPCCCM2008B	Erect and dismantle restricted height scaffolding
CPCCCM2010B	Work safely at heights
CPCPCM2055A	Work safely on roofs
CPCPCM2043A	Carry out WHS requirements
CPCPCM2041A	Work effectively in the plumbing and services sector
CPCCM1015A	Carry out measurements and calculations
CPCPCM2046A	Use plumbing hand and power tools
CPCPCM2050A	Mark out materials
CPCPCM2048A	Cut and join sheet metal
CPCPCM2052A	Weld using oxy-acetylene equipment
AW866	Module 1 (Placement arranged)
AW867	Module 2 (Commenced)
CPCPCM2040A	Read plans and calculate plumbing quantities
CPCPCM2047A	Carry out levelling
CPCPCM2053A	Weld using manual metal arc welding equipment
AW868	Module 3 (Mid-point)
AW869	Module 4 (Completed)
HLTAID002	Provide basic emergency life support

Painting - School Based Pre Apprenticeship Tools & Stationery List 2018
52824WA - Certificate II in Building and Construction (Pathway – Trades)

The following Stationery List and Protective Clothing & PPE List is required to be provided by **YOU** and brought to class on the first day. You may have these stationary items at home or you can purchase them from Office works or some departmental stores.

Stationery	
Pens 2 x Black	Lead pencils 1 x 2H & 1 x HB
Scale rule 1:100	Calculator (basic)
High Lighter	Correction pen
Eraser	A4 ruled pad
1mm Permanent Marker (Black)	Pencil sharpener
Pencil Case	Pocket Notebook

MPA Skills will provide the below Safety Clothing and Footwear to all School Based Painting Pre Apprentices subject to funding.

Safety Clothing & Footwear
(Mandatory- please bring to all classes and take with you to work experience - ensure you label your equipment)
<ul style="list-style-type: none"> • Trade quality long sleeve shirt (100% cotton drill approx 190gsm) • Trade quality long pants (100% cotton drill approx 310gsm) • Steel capped work boots (AS/NZS 2210) - in good condition

Workshop and Classroom Housekeeping is your responsibility.

1. Safety Glasses and Gloves to be worn in the workshop (Provided by MPA Skills)
2. All long hair to be contained and/or tied back at all times
3. Students wearing unacceptable attire such as uncovered footwear, board shorts, singlets, T Shirts and /or displaying offensive logos or language will not be allowed in any class.

Your trainer will take you through a full site Induction and Participant Handbook on your first day.

Please listen carefully, take notes and ask questions..

The Student Handbook is available on our website www.mpaskills.com.au

Painting - School Based Pre Apprenticeship Units
52824WA - Certificate II in Building and Construction (Pathway – Trades)

CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry
CPCCWHS1001	Prepare to work safely in the construction industry
CPCCPD2011A	Handle painting and decorating materials
CPCCPD2012A	Use painting and decorating tools and equipment
CPCCPD2013A	Remove and replace doors and door and window components
CPCCCM1012A	Work effectively and sustainably in the construction industry
CPCCCM1013A	Plan and organise work
CPCCCM1014A	Conduct workplace communication
WP096	Pre-apprenticeship Work Placement Coordination 1
WP097	Pre-apprenticeship Work Placement Coordination 2
WP098	Pre-apprenticeship Work Placement Coordination 3
CPCCCM2008B	Erect and dismantle restricted height scaffolding
CPCCCM2010	Work safely on scaffolding higher than two metres
CPCCPB3026B	Erect and maintain trestle and plank systems
CPCCCM2001A	Read and interpret plans and specifications
WP099	Pre-apprenticeship Work Placement Coordination 4
CPCCCM1015A	Carry out measurements and calculations