



## MPA SKILLS

### COMMUNICATION SKILLS EVIDENCE GUIDE

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#### Communication Skills – List of Evidence

Find the subjects or qualifications you studied in the first column.

The levels / grades / scores etc. in the other columns indicate the minimum you require as evidence that you have the skills for each Benchmark.

- A dash (-) indicates “Not Applicable”.
- “Y11” means “Year 11”.
- “Y12” means “Year 12”.
- A forward slash (/) means “or”. For example, if the evidence says “Y11/12C”, this means you need:

**either** a Year 11 Grade C  
**or** a Year 12 Grade C

You do **not** need **both**.

If a year and grade is repeated under two or more Benchmark columns, this means the evidence indicated is acceptable for all the included Benchmarks.

If you cannot find your qualifications etc. listed, please contact MPA Skills for advice.



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**TABLE 1 – For people who completed high school in WA in 1988 or later**

**Please Note:** If you cannot provide the evidence you need as indicated in the table below, go to **Table 9: Other possible evidence of communication skills.**

### CURRENT SCHOOLING SYSTEM

### BENCHMARKS

The scores below are not final and may change prior to the beginning of Semester 1, 2008

●	●●	●●●	●●●●
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Courses Years 11 and 12 (2007 and on)	GRADE			
English - Preliminary	achieved	-	-	-
English – Stage 1	E/D	C/B	A	-
English – Stage 2	E	E/D	C	B/A
English – Stage 3	E	E	E	D/C/B/A
English as an Additional Language/Dialect - Preliminary	achieved	-	-	-
English as a n Additional Language /Dialect – Stage 1	E/D	C/B	A	-
English as a n Additional Language /Dialect – Stage 2	E	E/D	C	B/A
English as a n Additional Language /Dialect – Stage 3	E	E	E	D/C/B/A
Courses (Years 11 and 12) (2006 and 2007)				
English Year 12	2F	3M	5F	6M
Years 11 and 12 D code and E code subjects	YEAR AND GRADE			
English	Y11/12D	Y11/12D	Y11/12C	Y12B
English Literature	Y11/12D	Y11/12D	Y11/12C	Y12B
English as a Second Language (ESL)	Y11C/12D	Y11C/12D	Y11B/12C	Y12B
ESL	Y11C/12D	Y11C/12D	Y11B/12C	Y12B
Senior English	Y11/12D	Y11/12D	Y11A/12B	Y12A
Vocational English	Y11/12D	Y11/12D	Y11A/12B	Y12A

(Year 10) 2007 and on				
English	Y10C	Y10C	Y10B	-
Levels of achievement (Year 10) 1996 - 2007				
English	2	3.5	5	6.5
Unit Curriculum Subjects (Year 1899 – 2000)				
English	4C/5D/6D	4C/5C/6C	5B/6B	-
Alternative Year 10 Systems				
Applicants who left a WA high School in 1988 or later where neither of the Year 10 grading / reporting systems above were used will be required to show these grades:				
English	Y10C	Y10C	Y10B	-

Note: Some WA high schools switched over from Unit Curriculum Subjects to Levels of Achievement as early as 1996, but the last schools didn't do this until 2000.



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**TABLE 2 – For people who completed high school in WA in 1987 or earlier.**

	BENCHMARKS			
<b>Certificate of Lower Secondary Studies (1986-87)</b>				
English	Level 3 Grade B	Level 2 Grade B	Level 1 Grade C	–
Social Studies	Level 3 Grade B	Level 2 Grade B	Level 1 Grade C	–
Science	Level 3 Grade B	Level 2 Grade B	Level 1 Grade C	–
<b>Achievement Certificate (Pre 1986)</b>				
English	Intermediate	Intermediate	Intermediate (CR)	–
Social Studies	Intermediate	Intermediate	Intermediate (CR)	–
Science	Intermediate	Intermediate	Intermediate (CR)	–
<b>Tertiary Admissions Examination Percentages or Grades</b>				
Note: The subjects listed below are the subject titles used from 1988-2006. Before 1988, Year 11 and 12 subjects were more limited and may have had slightly different titles. If this is the case for you, select an equivalent subject from this list.				
English	40% or Grade 1-8	40% or Grade 1-8	50% or Grade 1-7	65% or Grade 1-4
English Literature	40% or Grade 1-8	40% or Grade 1-8	50% or Grade 1-7	65% or Grade 1-4
English as a Second Language	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75%+ or Grade 1-2
Senior English	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75%+ or Grade 1-2
Vocational English	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75%+ or Grade 1-2
Accounting	50% or Grade 1-7	50% or Grade 1-7	–	–
Administrative Systems	50% or Grade 1-7	50% or Grade 1-7	–	–
Aeronautics	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
Ancient History	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75%+ or Grade 1-2
Animal Production and Marketing	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
Applied Technology	65% or Grade 1-4	65% or Grade 1-4	75%+ or Grade 1-2	–
Art	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% or Grade 1-2
Art and Design	50% or Grade 1-7	50% or Grade 1-7	–	–



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**Table 2 (continued)**

Australian Studies	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
Ballet	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Beliefs and Values	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Biology	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Building and const.	65% or Grade 1-4	65% or Grade 1-4	–	–
Business information Technology	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
Chemistry	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Dance Studies	50% or Grade 1-7	50% or Grade 1-7	–	–
Digital Media	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
Drama	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Drama Studies	40% or Grade 1-8	40% or Grade 1-8	50% or Grade 1-7	65% or Grade 1-4
Early Childhood	65% or Grade 1-4	65% or Grade 1-4	75% OR Grade 1-2	–
Economics	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Fabrics, Design and Technology	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
Farm Practices	75% OR Grade 1-2	75% OR Grade 1-2	–	–
Food Technology	65% or Grade 1-4	65% or Grade 1-4	75% OR Grade 1-2	–
Furniture, Design and Technology	65% or Grade 1-4	65% or Grade 1-4	65% or Grade 1-4	–
Geography	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Geology	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Graphics Technology	65% or Grade 1-4	65% or Grade 1-4	–	–
Health Studies	65% or Grade 1-4	65% or Grade 1-4	75% OR Grade 1-2	–
History	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Human Biology	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Independent Living	65% or Grade 1-4	65% or Grade 1-4	75% OR Grade 1-2	–
Industry Information Technology	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
Information Systems	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
Interactive Media	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–



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<b>TABLE 2 (continued)</b>				
Law	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Management and marketing	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Media Studies	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Music	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Music in Society	50% or Grade 1-7	50% or Grade 1-7	–	–
Nautical Studies	65% or Grade 1-4	65% or Grade 1-4	–	–
Outdoor Education	65% or Grade 1-4	65% or Grade 1-4	75% OR Grade 1-2	–
Personal Information Technology	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
Physical Education	65% or Grade 1-4	65% or Grade 1-4	75% OR Grade 1-2	–
Physical Science	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Physics	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Plant Production and Marketing	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
Political and Legal Studies	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	75% OR Grade 1-2
Practical Geography	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
Senior Science	65% or Grade 1-4	65% or Grade 1-4	75% OR Grade 1-2	–
Small Business Management and Enterprise	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
Systems Technology	65% or Grade 1-4	65% or Grade 1-4	75% OR Grade 1-2	–
Visual Communication - Photography	50% or Grade 1-7	50% or Grade 1-7	65% or Grade 1-4	–
<b>WA Education Dept Certificate of Business Studies</b>				
Business English	Pass		Credit Pass	



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TABLE 3 – For people who completed high school in any Australian State or Territory other than WA

**Please Note:** The term “and Table 9 subject” as used in this table means:

Any similar subject that is at the same Year Level and that is rated at the same Benchmark in Table 9

Subjects with a dash (-) at the same Benchmark in Table 9 cannot be used.

<b>ACT</b>				
Year 10 Certificate	<b>Grade D</b> (English or Social Studies) or <b>Grade C</b> (Any Table 9 Subject)	<b>Grade C</b> (English or Social Studies) or <b>Grade B</b> (Any Table 9 Subject)	<b>Grade B</b> (English or Social Studies) or <b>Grade A</b> (Any Table 9 Subject's units)	–
Year 12 Certificate	A majority of <b>Grade Ds</b> (English units) or <b>Grade C's</b> (Any Table 9 Subject's units)	A majority of <b>Grade Ds</b> (English units) or <b>Grade Cs</b> (Any Table 9 Subject's units)	A majority of <b>Grade Cs</b> (English units) or <b>Grade Bs</b> (Any Table 9 Subject's units)	A majority of <b>Grade Bs</b> (English units) or <b>Grade As</b> (Any Table 9 Subject's units)
<b>NSW</b>				
School Certificate	<b>Grade D</b> (English or Science) or <b>Grade C</b> (Social Studies or any Table 9 Subject)	<b>Grade C</b> (English or Science) or <b>Grade B</b> (Social Studies or any Table 9 Subject)	<b>Grade B</b> (English or Science) or <b>Grade A</b> (Social Studies or any Table 9 Subject)	–
Post-2000 School Certificate	<b>Stage 5 Grade E</b> (English) or <b>Stage 5 Grade D</b> (Social Studies or any Table 9 Subject)	<b>Stage 5 Grade D</b> (English) or <b>Stage 5 Grade C</b> (Social Studies or any Table 9 Subject)	<b>Stage 5 Grade C</b> (English) or <b>Stage 5 Grade B</b> (Social Studies or any Table 9 Subject)	–
High School Certificate	Assessment Mark <b>45%</b> (English) or <b>50%</b> (Any Table 9 Subject)	Assessment Mark <b>45%</b> (English) or <b>50%</b> (Any Table 9 Subject)	Assessment Mark <b>50%</b> (English) or <b>65%</b> (Any Table 9 Subject)	Assessment Mark <b>65%</b> (English) or <b>75%</b> (Any Table 9 Subject)
Post 2000 High School Certificate	<b>Band 2</b> (English or any Table 9 Subject)	<b>Band 2</b> (English or any Table 9 Subject)	<b>Band 2</b> (English) or <b>Band 3</b> (any Table 9 Subject)	<b>Band 4</b> (English) or <b>Band 5</b> (any Table 9 Subject)
<b>NT and SA</b>				
Year 10 School Report	<b>Limited Achievement</b> (English) <b>Satisfactory</b> (Any Table 9 Subject)	<b>Satisfactory</b> (English) <b>Highly Satisfactory</b> (Any Table 9 Subject)	<b>Highly Satisfactory</b> (English) <b>Very Highly Satisfactory</b> (Any Table 9 Subject)	–



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TABLE 3 (continued)





<b>NT and SA (continued)</b>	●	●●	●●●	●●●●
SA Certificate of Education / NT Certificate of Education Stage 1	<b>Satisfactory Achievement / Grade D</b> (English) or <b>Satisfactory Achievement / Grade C</b> (Any Table 9 Subject)	<b>Satisfactory Achievement / Grade D</b> (English) or <b>Satisfactory Achievement / Grade C</b> (Any Table 9 Subject)	<b>Satisfactory Achievement / Grade C</b> (English)	—
SA Certificate of Education / NT certificate of Education Stage 2	<b>Grade D</b> (English) or <b>Grade C</b> (Any Table 9 Subject)	<b>Grade D</b> (English) or <b>Grade C</b> (Any Table 9 Subject)	<b>Grade D</b> (English) or <b>Grade B</b> (Any Table 9 Subject)	<b>Grade B</b> (English) or <b>Grade A</b> (Any Table 9 Subject)
<b>QLD</b>				
Certificate of Education Year 10	<b>Limited Achievement</b> (English or Social Studies) or <b>Sound Achievement</b> (Science or any Table 9 Subject)	<b>Sound Achievement</b> (English or Social Studies) or <b>High Achievement</b> (Science or any Table 9 Subject)	<b>High Achievement</b> (English or Social Studies) or <b>Very High Achievement</b> (Science or any Table 9 Subject)	
<b>Senior Certificate</b>	<b>Limited Achievement</b> (English) or <b>Sound Achievement</b> (Any Table 9 Subject)	<b>Limited Achievement</b> (English) or <b>Sound Achievement</b> (Any Table 9 Subject)	<b>Sound Achievement</b> (English) or <b>High Achievement</b> (Any Table 9 Subject)	<b>High Achievement</b> (English) or <b>Very High Achievement</b> (Any Table 9 Subject)
<b>TAS</b>				
Certificate of Education Year 10	<b>Level 4 Commendable Achievement</b> or <b>5/6 Satisfactory Achievement</b> (English or Social Studies) or <b>Level 5/6 Commendable Achievement</b> (Any Table 9 Subject)	<b>Level 4,5 or 6 Commendable Achievement</b> (English or Social Studies) or <b>Level 5/6 High Achievement</b> (Any Table 9 Subject)	<b>Level 5 / 6 High Achievement</b> (English or Social Studies) or <b>Level 6 Exceptional Achievement</b> (Any Table 9 Subject)	—
Certificate of Education Year 11/12	<b>Satisfactory Achievement</b> (English or Any Table 9 Subject)	<b>Satisfactory Achievement</b> (English or Any Table 9 Subject)	<b>Satisfactory Achievement</b> (English) or <b>High Achievement</b> (Any Table 9 Subject)	<b>High Achievement</b> (English) or <b>Outstanding Achievement</b> (Any Table 9 Subject)



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TABLE 3 (continued)

<b>TAS (continued)</b>				
Post – 2002 Certificate of Education Year 11/12	<b>Satisfactory Achievement</b> (English) or <b>Commendable Achievement</b> (Any Table 9 Subject)	<b>Satisfactory Achievement</b> (English) or <b>Commendable Achievement</b> (Any Table 9 Subject)	<b>Commendable Achievement</b> (English) or <b>High Achievement</b> (Any Table 9 Subject)	<b>High Achievement</b> (English) or <b>Exceptional Achievement</b> (Any Table 9 Subject)
<b>VIC</b>				
Year 10 School Report	<b>Limited Achievement</b> (English) or <b>Satisfactory</b> (Any Table 9 subject)	<b>Satisfactory</b> (English) or <b>Highly Satisfactory</b> (Any Table 9 Subject)	<b>Highly Satisfactory</b> (English) or <b>Very Highly Satisfactory</b> (Any Table 9 Subject)	–
Victorian Certificate of Education (VCE)	<b>Average Grade E+</b> in CAT's (English units 1-2 or 3-4) or <b>Average Grade D</b> in CAT's (units 1-2 or 3-4 in any Table 9 subject)	<b>Average Grade E+</b> in CAT's (English units 1-2 or 3-4) or <b>Average Grade D</b> in CAT's (units 1-2 or 3-4 in any Table 9 subject)	<b>Average Grade D</b> in CAT's (English units 1-2 or 3-4) or <b>Average Grade C+</b> in CAT's (units 1-2 or 3-4 in any Table 9 subject)	<b>Average Grade C+</b> in CAT's (English units 1-2 or 3-4) or <b>Average Grade B+</b> in CAT's (units 1-2 or 3-4 in any Table 9 subject)



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**TABLE 4 – For people who have completed an Access / Bridging Course in Adult Education or English as a Second Language**

	●	●●	●●●	●●●●
<b>Access / Bridging Courses</b>				
<u>2007 Accredited</u> Certificates in General Education for Adults (CGEA)	Certificate I	Cert I	Cert II	Cert III (core units must include at least one Reading unit and at least one Writing unit)
<u>2002 Accredited</u> Certificated in General Education for Adults (CGEA)	Certificate I (introductory)	Cert I	Cert II	Cert III (core module must be Reading and Writing)
<u>1992 accredited</u> Certificated in General Education for Adults (CGEA)	Certificate I (introductory)	Cert II (must include Reading and Writing III)	Cert II (Further Study) Must include Reading and Writing IV	–
Access Bridging Course (ECU)	Completion Certificate			
Access to Career and Training	Certificate	Certificate	–	–
Admission Studies	Certificate	Certificate	-	-
Challenges and Choices	Certificate	Certificate	-	-
Community Relationships	Cert II	Cert II	Cert II (must include Reading and Writing II and Oral Communication II)	Cert II (must include Reading and Writing III and Oral Communication III)
Fast Track	Completion Certificate	Completion Certificate	–	–
Gaining a Leading Edge	Cert I	Cert I	-	-
Gaining Access to Training and employment	Certificate (introductory)	Certificate	–	–
Industry Specific Skills	Cert II		-	-
Mature Age Program of Study (MAPS)	Must include at least one module from Communications or Australian Society and Citizenship	Must include at least one module from Communications or Australian Society and Citizenship	Must include Communication (Business)	–
New Directions for Young Men	Course Certificate	Course Certificate	–	–
New Opportunities for Career Change	Cert II	Cert II	–	–
New Opportunities for Women	Certificate	Certificate	-	-

**TABLE 4 (continued)**



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Preparation for Public Sector Employment	Cert I	Cert I	Cert I	Cert I (must include CGEA Reading and Writing Level 4)
Preparatory Studies	Certificate.	Certificate.	-	-
Special Bridging Program (ECU)	Completion Certificate	Completion Certificate	Completion Certificate	Completion Certificate
Transition to Further Study	Cert II	Cert II	-	-
Uni Start Program (ECU)	Completion Certificate	Completion Certificate		
University Preparation Program (ECU)	Completion Certificate	Completion Certificate	Completion Certificate	Completion Certificate
Vocational Entrance	Certificate.	Certificate.	-	-
Wider Opportunities for Work	Certificate (must include <b>Reading and Writing I and Oral Communication I modules</b> or completion of all units of competence for any Certificate I qualification)	Certificate (must include <b>Reading and Writing I and Oral Communication I modules</b> or completion of all units of competence for any Certificate I qualification listed in Table 5 under this Benchmark)	Certificate (must include Reading and Writing II and Oral Communication II)	-
Women into Technology	Certificate.	Certificate.	-	-
Women into Trades	Cert I	Cert I	-	-
Work and Community Participation	Cert II			
Work Preparation	Cert I	-	-	-
Workplace Readiness	Cert I	-	-	-
<b>General English or English as a Second Language Courses</b>				
<u>Current</u> Certificates in Spoken and Written English (CSWE)	Cert III	Cert IV (Further Education ) Must include Modules B, C and D or Cert IV (Job-Seeking) must include Modules A, C and G	-	-
<u>Former</u> Certificates in Spoken and Written English (CSWE)	Cert III	Cert IV (Further Study or Vocational English)	-	-
ESL Framework	21498VIC Certificate II in ESL (Access)	21499/501/503VIC Certificate III in ESL (Advanced)	21500/502/504/505VIC Certificate IV in ESL (Post-Advanced)	-



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TABLE 4 (continued)

Academic English Course (ECU)	Upper Intermediate	Upper Intermediate	–	–
Academic Program Certificate (Curtin University ELICOS)	Intermediate Level	–	–	–
Advanced English Proficiency (Second Language) (TAFE SA)	Cert III	–	–	–
English for Academic and Professional Purposes (ECU)	Certificate of Accomplishment Course – 2	Certificate of Accomplishment Course – 2B	–	–
English for Academic Purposes (ECU)	Grade <b>B</b>	Grade <b>B</b>	–	–
English for Speakers of Other Languages (NSW TAFE)	Cert II	–	–	–
English for TAFE (Sydney Institute of Technology)	Stage 4	Stage 4	–	–
English Language (General English) (Edwards College)	Certificate of Attainment Advanced Level	Certificate of Attainment Advanced Level	–	–
ESL Access	Cert IV	Cert IV	–	–
Flying start (replaced by CGEA)	<b>Level 2</b> English or ESL	<b>Level 4</b> English or ESL or Social Studies	<b>Level 5</b> English or Literature	–
Flying Start (Pre-2002) (replaced by CGEA)	<b>Pass</b> in 3 or more terms in English, ESL or Social Science	<b>Pass</b> in 3 or more terms in English, ESL or Social Science	<b>Grade C</b> Bridging to English) or <b>Grade B</b> (Chemistry or Physics)	–
Migrant Advanced English Course (West Coast College)	Completion Certificate	Completion Certificate	–	–
Phoenix Intensive English Course Report	Minimum of Level <b>5B High</b> in all four macroskills	Minimum of Level <b>6B High</b> in all four macroskills	Minimum of Level <b>7 Low</b> in all four macroskills	Minimum of Level <b>7 High</b> in all four macroskills
Spoken and Written English (CN407) (TAFEWA QLD)	Certificate IV	Certificate IV	–	–
Tuart College Post ECAAS Statement minimum	Grade <b>C</b> in two macroskills and Grade <b>D</b> in the remaining two macroskills	Grade <b>C</b> in two macroskills	Grade <b>B</b> in all four macroskills	Grade <b>A</b> in all four macroskills
Vocational English (Childcare Workers, Teachers and Teachers' Assistants or Health and Medical Professionals) (ECU)	Cert IV	Cert IV	–	–
Vocational English (English for Academic Purposes, general) (ECU)	Advanced Certificate	Advanced Certificate	–	–
University of Cambridge English Examinations	First Certificate in English (Grade C)	First Certificate in English (Grade B)	Certificate in Advanced English (Grade C)	Certificate of Proficiency in English (Grade B)



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**TABLE 5 - For people who have completed a nationally-recognised Vocational Education and Training (VET) or Australian Qualification Framework (AQF) qualification, or have a relevant Statement of Equivalence.**

Please Note: If you have completed:

- An Access / Bridging courses in Adult Education or English as a Second Language, to **Table 4**
- An Apprenticeship or traineeship, go to **Table 6**.

### CERTIFICATE I

### BENCHMARKS

<b>All VET or AQF Certificate I Qualification</b>	✓			

#### Exceptions:

Automotive (all areas)	✓	✓	-	-
Aeroskills	✓	✓	-	-
Engineering (all areas)	✓	✓	-	-
Horticulture	✓	✓	-	-
Hospitality (Operations)	✓	✓	-	-
Music Industry (Foundation)	✓	✓	-	-

### CERTIFICATE II

<b>All VET or AQF Certificate II Qualification</b>	✓		-	-
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#### Exceptions:

Agriculture ( all areas)	✓	✓	-	-
Aeronautics	✓	✓	-	-
Aeroskills (Aircraft Mechanical Structures and Avionics)	✓	✓	-	-
Animal Studies	✓	✓	-	-
Art and Craft	✓	✓	-	-
Auslan	✓	✓	-	-
Automotive (Mechanical – Vehicle Servicing)	✓	✓	-	-
Business	✓	✓	-	-
Community Services Work	✓	✓	-	-
Conservation and Land Management	✓	✓	-	-
Engineering – Production	✓	✓	-	-
Equine Management	✓	✓	-	-
Financial Services	✓	✓	-	-



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#### CERTIFICATE II (continued)

	●	●●	●●●	●●●●
Food Processing (Wine) (all areas)	✓	✓	-	-
Forest and Forest Products (Forest Growing and Management)	✓	✓	-	-
Geoscience Field Practices	✓	✓	-	-
Horticulture (all areas)	✓	✓	-	-
Hospitality (Operations)	✓	✓	-	-
Information Technology (all areas)	✓	✓	-	-
Local Government (Governance and Administration)	✓	✓	-	-
Mining Field / Exploration Operations	✓	✓	-	-
Multimedia	✓	✓	-	-
Music Industry (Foundation)	✓	✓	-	-
Printing and Graphic Arts (Desktop Publishing)	✓	✓	-	-
Screen	✓	✓	-	-
Sport and Recreation	✓	✓	-	-
Visual Arts and Contemporary Craft	✓	✓	-	-

#### CERTIFICATE III

<b>All VET or AQF Certificate III Qualification</b>	✓	✓	-	-
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#### Exceptions:

Advanced Wool Handling	✓	✓	-	-
Asset Maintenance (Cleaning Operations)	✓	✓	-	-
Bridging for Enrolled Nursing	✓	✓	-	-
Clothing Production (Special Needs)	✓	✓	-	-
Electrotechnology (all areas)	✓	✓	-	-
Engineering – Production Systems	✓	✓	-	-
Production Horticulture	✓	✓	-	-
Racing (Advanced Stable hand)	✓	✓	-	-
Rural Business	✓	✓	-	-
Rural Merchandising	✓	✓	-	-
Seafood Industry (Aquaculture)	✓	✓	-	-
Security Operation	✓	✓	-	-
Shearing	✓	✓	-	-
Transport and Distribution (Warehousing and Storage)	✓	✓	-	-
Wood Clip Preparation	✓	✓	-	-



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#### CERTIFICATE IV

<b>All VET or AWF Certificate LV Qualifications</b>	✓	✓	-	-

#### Exceptions:

Applied Language ( Indonesian)	✓	✓	✓	-
Applied Language (Japanese)	✓	✓	✓	-
Applied Language (Mandarin)	✓	✓	✓	-
Auslan	✓	✓	✓	-
Building	✓	✓	✓	-
Business (Human Resources)	✓	✓	✓	-
Business ( Legal Services)	✓	✓	✓	-
Business (Legal Studies)	✓	✓	✓	-
Business (Marketing)	✓	✓	✓	-
Business (Public Relations)	✓	✓	✓	-
Business Administration	✓	✓	✓	-
Business Management	✓	✓	✓	-
Dental Assisting (Dental Radiography)	✓	✓	✓	-
Enrolled Nursing	✓	✓	✓	-
Health Science Foundations	✓	✓	✓	-
Hospitality (Supervision)	✓	✓	✓	-
Hospitality (Supervision) [Accommodation services]	✓	✓	✓	-
Hospitality (Supervision) [Food and Beverage]	✓	✓	✓	-
Out of School Hours Care	✓	✓	✓	-
Residential Drafting	✓	✓	✓	-
Surveying (Mining and Engineering)	✓	✓	✓	-
Veterinary Nursing	✓	✓	✓	-
Visual Art and Craft	✓	✓	✓	-

#### DIPLOMA

<b>All VET or AQF Diploma Qualification</b>	✓	✓	✓	-
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#### Exceptions:

Accounting	✓	✓	✓	-
Agriculture	✓	✓	✓	-
Beauty Therapy	✓	✓	✓	-
Business Management	✓	✓	✓	-
Community Recreation	✓	✓	✓	-
Electrotechnology (Electrical)	✓	✓	✓	-
Environmental Science (Management)	✓	✓	✓	-
Financial Services (Banking)	✓	✓	✓	-
Furniture Design	✓	✓	✓	-
Graphic Design	✓	✓	✓	-
Hospitality Management	✓	✓	✓	-
Interior Decoration	✓	✓	✓	-
Jewellery Design and Production	✓	✓	✓	-
Laboratory Technology	✓	✓	✓	-
Marine Studies	✓	✓	✓	-



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### ADVANCED DIPLOMA

<b>All VET or AQF Diploma Qualification</b>	✓	✓	✓	-
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#### Exceptions:

Business (Legal Practice)	✓	✓	✓	✓
Business (Marketing)	✓	✓	✓	✓
Business Management	✓	✓	✓	✓
Hospitality Management	✓	✓	✓	✓

### HIGHER LEVEL QUALIFICATIONS

Any AQF qualification at Degree level or higher meets all Benchmarks.

Partially completed qualifications will also be recognised as long as at least one year has been successfully completed.

**TABLE 6 - For people who have completed an Apprenticeship or Traineeship Qualification**

#### APPRENTICESHIPS

#### BENCHMARKS

All <b>Apprenticeship</b> Qualifications	✓	✓	-	-

#### TRAINEESHIPS

All <b>Certificate I</b> Traineeship Qualifications	✓	-	-	-
All <b>Certificate II</b> Traineeship Qualifications	✓	-	-	-
All <b>Certificate III</b> Traineeship Qualifications	✓	✓	-	-
All <b>Certificate IV</b> Traineeship Qualifications	✓	✓	✓	-
All <b>Diploma</b> traineeship Qualifications	✓	✓	✓	-



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**TABLE 7 – For people who have been formally tested or assessed in their English language skills.**

Tests / Assessments				
CELT (scored in all four macroskills)	C+	B+	A-	A+
Education Australia (ACT) Access: Australian Assessment of communicative English Skills (Achieved in all four macroskills)	3	4.5	5.5	-
IELTS (scored in all four macroskills)	5	5.5	6.5	8
ISLPR / ASLPR (scored in all four macroskills)	2	2+	3+	4+
National Languages and Literacy institute of Australia (NLLIA) Occupational English Test minimum score	C Pass in all four macroskills	C Pass in all four macroskills	B Pass in any two macroskills and C pass in the other two	A Pass in any two macroskills and B pass in the other two
National Reporting System (NRS) Assessment	2	3	4	5
Special Tertiary Admissions Test (STAT)	115	125	135	140
TOEFL (Computer)	173	196	232	260
TOEFL (Paper)	500	525	575	630
University of Cambridge English Examinations	First Certificate in English (Grade C)	First Certificate in English (Grade B)	Certificate in Advanced English (Grade C)	Certificate of Proficiency in English (Grade B)
10T Work Knowledge	15	26	46	60



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**TABLE 8 - For people who have overseas qualifications**

If you have overseas qualifications, you must get a Statement of Equivalence. See the information contained in MPA Skills Admissions Entry Requirements Benchmarks.. Then use the table below and read the other information below carefully.

**Please note: only official Statements of Equivalence from the Curriculum Council or the Overseas Qualifications Unit will be accepted as evidence.**

Curriculum Council Statement of Equivalence (Secondary Level)	BENCHMARKS			
Year 10	✓	✓	-	-
Year 11/12	✓	✓	✓	-
Overseas Qualifications Unit Statement of Equivalence (Post-Secondary Level)	<p>Statements of Equivalence from post-secondary qualifications show an Australian Qualification Framework (AQF) level and the subject area.</p> <p>For example:</p> <p style="text-align: center;">Certificate I in Horticulture Certificate IV in Enrolled Nursing</p> <p>Use the Evidence Guide in <b>Table 5</b> for these Statements of Equivalence.</p>			

### IMPORTANT NOTE

You may use your Statement of Equivalence as evidence of the required English communication skills **only if**:

- Your overseas qualification was gained in an English-speaking country; **or**
- the medium of instruction was in English (you must provide clear evidence of this)

If you cannot provide clear evidence that the medium of instruction was English, you will need to provide some other evidence of your English communication skills, such as an IELTS score or ISPR rating (**See Table 7**).

If you are unsure, or do not have any other evidence of your English communication skills, contact MPA Skills for advice. They may invite you to do a short English language assessment.



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**TABLE 9 - Other possible evidence of communication skills**

If you completed high school in WA in 1988 or later and cannot provide the evidence you need as indicated in Table 1, you may provide one of the types of evidence listed below for consideration by MPA Skills.

#### CURRENT WA SCHOOLING SYSTEM

#### BENCHMARKS

<b>Year 10 (2007 and on)</b>				
Health and Physical Education	Y10C	Y10B	Y10A	-
Languages Other than English (LOTE)	Y10C	Y10B	Y10A	-
Society and Environment	Y10C	Y10B	Y10A	-
Science	Y10C	Y10B	Y10A	-
Technology and Enterprise	Y10C	Y10B	Y10A	-
The Arts	Y10C	Y10B	Y10A	-
<b>Levels of Achievement (1996 and on)</b>				
Health and Physical Education	2 (Any Band)	3.5	-	-
Languages Other than English (LOTE)	2 (Any Band)	3.5	5 (Any Band)	6.5
Society and Environment	2 (Any Band)	3.5	5 (Any Band)	6.5
Science	2 (Any Band)	3.5	5 (Any Band)	6.5
Technology and Enterprise	2 (Any Band)	3.5	5 (Any Band)	6.5
The Arts	2 (Any Band)	3.5	5 (Any Band)	6.5
<b>Unit Curriculum areas (Year 1988-2000)</b>				
Health and Physical Education	4C / 5D / 6D	4B / 5C / 6C	5B / 6B	-
Languages Other than English (LOTE)	5C /6C	5B /6B	6A	-
Society and Environment	5C /6C	5B /6B	6A	-
Science	5C /6C	5B /6B	-	-
Technology and Enterprise	5C /6C	5B /6B	-	-
The Arts	5C /6C	5B /6B	-	-
<b>Alternative Year 10 Systems</b>				
Applicants who left high school in 1988 or later where neither of the Year 10- grading / reporting systems above were used will be required to show these grades for consideration:				
Social Studies	Y10D	Y10C	Y10B	-
Science	Y10C	Y10B	Y10A	-
Business Studies	Y10C	Y10B	Y10A	-
Computer Studies	Y10C	Y10B	-	-
Electronic	Y10C	Y10B	-	-
Home Economics	Y10C	Y10B	-	-

<b>Courses Years 11 and 12 (2007 and on)</b>	<b>GRADES</b>			
Applied IT - Preliminary	Achieved	-	-	-
Applied IT – Stage 1	E/D	C/B	A	-
Applied IT – Stage 2	E	E/D	C	B/A
Applied IT – Stage 3	E	E	E	D/C/B/A
Media Production & Analysis - Preliminary	Achieved	-	-	-
Media Production & Analysis – Stage 1	E/D	C/B	A	-
Media Production & Analysis – Stage 2	E	E/D	C	B/A
Media Production & Analysis – Stage 3	E	E	E	D/C/B/A
Aviation – Preliminary	Achieved	-	-	-
Aviation – Stage 1	E/D	C/B	A	-
Aviation – Stage 2	E	E/D	C	B/A
Aviation – Stage 3	E	E	E	D/C/B/A
Engineering Studies – Preliminary	Achieved	-	-	-
Engineering Studies – Stage 1	E/D	C/B	A	-



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Engineering Studies – Stage 2	E	E/D	C	B/A
Engineering Studies – Stage 3	E	E	E	D/C/B/A
Earth & Environmental Science – Preliminary	Achieved	-	-	-
Earth & Environmental Science – Stage 1	E/D	C/B	A	-
Earth & Environmental Science – Stage 2	E	E/D	C	B/A
Earth & Environmental Science – Stage 3	E	E	E	D/C/B/A
Physical Education Studies – Preliminary	Achieved	-	-	-
Physical Education Studies – Stage 1	E/D	C/B	A	-
Physical Education Studies – Stage 2	E	E/D	C	B/A
Physical Education Studies – Stage 3	E	E	E	D/C/B/A
<b>Courses (2006 – 2007)</b>				
Aviation	2(Any band)	3M	5(Any band)	6M
Engineering	2(Any band)	3M	5(Any band)	6M
Media Production and Analysis	2(Any band)	3M	5(Any band)	6M
<b>Courses (2005)</b>				
Aviation	2(Any band)	3M	5(Any band)	6M
<b>Year 11 and Year 12 D Code and E Code subjects</b>				
Accounting	Y11/12C	Y11/12C	-	-
Administrative Systems	Y11/12C	Y11/12C	-	-
Aeronautics	Y11/12C	Y11/12C	Y11/12B	-
Ancient History	Y11/12C	Y11/12C	Y11/12B	Y12A
Animal Production and Marketing	Y11/12C	Y11/12C	Y11/12B	-
Applied Technology	Y11B/Y12C	Y11B/Y12C	Y11A/12B	-
Art	Y11/12C	Y11/12C	Y11/12B	Y12A
Art and Design	Y11/12C	Y11/12C	-	-
Ballet	Y11/12C	Y11/12C	Y11/12B	-
Beliefs and Values	Y11/12C	Y11/12C	Y11/12B	Y12A
Biology	Y11/12C	Y11/12C	Y11/12B	Y12A
Building and construction	Y11B/Y12C	Y11B/Y12C	-	-
Business Information Technology	Y11/12C	Y11/12C	Y11/12B	-
Chemistry	Y11/12C	Y11/12C	Y11/12B	Y12A
Dance Studies	Y11/12C	Y11/12C		-
Digital Media	Y11/12C	Y11/12C	Y11/12B	-
Drama	Y11/12C	Y11/12C	Y11/12B	Y12A
Drama Studies	Y11/12C	Y11/12C	Y11/12C	Y12A
Early Childhood	Y11B/Y12C	Y11B/Y12C	Y11A/12B	-
Economics	Y11/12C	Y11/12C	Y11/12B	Y12A
Fabrics, Design and Technology	Y11B/Y12C	Y11B/Y12C	Y12B	-
Farm Practice	Y12B	Y12B	-	-
Food Technology	Y11B/Y12C	Y11B/Y12C	Y11A/12B	-
Furniture, Design and Technology	Y11B/Y12C	Y11B/Y12C	Y12B	-
Geography	Y11/12C	Y11/12C	Y11/12B	Y12A
Geology	Y11/12C	Y11/12C	Y11/12B	Y12A
Graphics Technology	Y11B/Y12C	Y11B/Y12C		-
Health Studies	Y11B/Y12C	Y11B/Y12C	Y11A/12B	-
History	Y11/12C	Y11/12C	Y11/12B	Y12A
Human Biology	Y11/12C	Y11/12C	Y11/12B	Y12A
Independent Living	Y11B/Y12C	Y11B/Y12C	Y11A/12B	-
Industry Information Technology	Y11/12C	Y11/12C	Y11/12B	-
Information Systems	Y11/12C	Y11/12C	Y11/12B	-
Interactive Media	Y11/12C	Y11/12C	Y11/12B	-
Law	Y11/12C	Y11/12C	Y11A/12B	-
Management and Marketing	Y11/12C	Y11/12C	Y11/12B	Y12A
Media Studies	Y11/12C	Y11/12C	Y11/12B	Y12A
Music	Y11/12C	Y11/12C	Y11/12B	Y12A
Music in Society	Y11/12C	Y11/12C	-	-



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Nautical Studies	Y11B/Y12C	Y11B/Y12C	-	-
Outdoor Education	Y11B/Y12C	Y11B/Y12C	Y11A/Y12B	-
Personal Information Technology	Y11/12C	Y11/12C	Y11/12B	-
Physical Education	Y11B/Y12C	Y11B/Y12C	Y11/12B	-
Physical Science	Y11/12C	Y11/12C	Y11/12B	Y12A
Physics	Y11/12C	Y11/12C	Y11/12B	Y12A
Plant Production and Marketing	Y11/12C	Y11/12C	Y11/12B	-
Political and Legal Studies	Y11/12C	Y11/12C	Y11/12B	Y12A
Practical Geography	Y11/12C	Y11/12C	Y11A/12B	-
Senior Science	Y11B/Y12C	Y11B/Y12C	Y12A	-
Small Business Management & Enterprise	Y11/12C	Y11/12C	Y11/12B	-
Visual Communication _ Photography	Y11/12C	Y11/12C	Y11/12B	-
Systems Technology	Y11B/Y12C	Y11B/Y12C	Y11A/Y12B	-
<b>Vocational Subjects</b>				
Aspects of the Tourism Industry	Y11/12C	Y11B/Y12C	Y11A/12B	-
Audio Visual Production – Radio	Y11C	-	-	-
Audio Visual Production – Video	Y11C	-	-	-



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Business Financial Management	Y11/12C	-	-	-
Career and Industry Awareness	Y11C	Y11A	-	-
Catering	Y11C	Y11A	-	-
Child Care	Y11/12C	Y11B/Y12C	Y11A/12B	-
Computer Assisted Drawing and Design	-	-	-	-
Computer Fundamentals (all)	Y11/12C	Y11B/Y12C	-	-
Computerised Accounting	Y11C	-	-	-
Financial Procedures and Records Management	Y11C	-	-	-
Food Production	Y11/12C	Y11B/Y12C	Y12A	-
General Workshop	Y11/12C	Y11/12C	-	-
Introduction to Workplace Skills	Y11C	Y11B	-	-
Keyboard Operations – Application	Y11C	Y11B	-	-
Keyboard Operations – Technique	Y11C	Y11B	-	-
Metal Machining and Fabrication – Introduction	Y11C	-	-	-
Metal Machining and Fabrication	Y11/12C	Y11/12C	-	-
Office Administration	Y11/12C	Y11B/Y12C	Y12A	-
Reception and Customer Service	Y12C	Y12B	-	-
Trade Drawing	-	-	-	-
Video Production – TV Studio	Y11C	-	-	-
Video Production – Video Location	Y11C	-	-	-
Vocational Community Networking	Y11C	Y11B	Y11A	-
Vocational Mathematics	-	-	-	-
Wood Fabrication	Y11/12C	Y11/12C	-	-
Work Studies	Y11/12C	Y11B/Y12C	Y11A/Y12B	-
Workplace & Health Issues	Y11C	Y11B	-	-
<b>Structured Workplace Learning (SWL)</b>				
All Structured Workplace Learning Subjects	Y11/12C	-	-	-