

Diploma of Project Management BSB51407

Career-relevant, Accredited and Industry Endorsed

Because QTC vocational courses are developed in consultation with relevant industry and community groups, you can rest assured that your qualification is highly valued by industry employers, education and training providers and the wider community.

This Project Management Diploma has been developed under the Australian Qualifications Framework, so it's government-accredited, as well as nationally recognised and endorsed by the Australian Institute of Project Management (AIPM). This course will also assist in preparation for the Project Management Institute's (PMI) Project Management Professional (PMP) exam.

Once you've completed this QTC Diploma course, you may choose to further your studies with a postgraduate degree course at either Edith Cowan University (ECU) or Curtin University. You will receive the possibility of recognition towards advanced standing for your QTC Diploma.

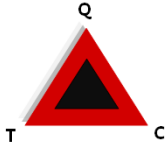
To obtain your Diploma, you need to provide evidence of your competency to manage projects and manage a project team.

From our experience, you will find it relatively easy to provide evidence of the Diploma competencies if you meet one or more of the following criteria:

- You are working as a project management specialist
- You have had 3 or more years experience as a project manager
- You have an existing Certificate IV or higher qualification in a management/business-related field
- You are managing, or have previously managed, a project with complexities
- You are managing, or have managed, a project team

QTC Training & Education

Enhancing your Program and Project Performance



Australian Institute of
Project Management

Endorsed Training Provider



Training Accreditation Council
WESTERN AUSTRALIA



Learning and support strategy

Overview

Diploma of Project Management is a competency-based award at Australia Qualifications Framework (AQF) Level 5. (AIPM - Reg PM) Competencies at the Diploma level describe the functions of a project manager who manages the work of project team members. Nine units of competency from the National Competency Standards for Project Management are required for the qualification. These units of competency are in line with the Project Management Body of Knowledge (PMBOK) adopted by both the Project Management Institute (USA) and the Australian Institute of Project Management.

Benefits to you

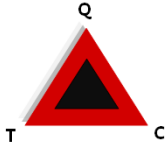
Projects today are often complex and risky, requiring the knowledge and skills of project teams operating with a high level of cooperation and coordination. Project and program staff at every level will benefit from attending the project management training solution designed to address their needs. The competency standards on which this course is based have been derived from national and international best practice in project management. They are endorsed by industry groups and national bodies within Australia and overseas. You can be confident that this qualification will prepare you to work effectively as a project manager, greatly increasing the chances of project success. Remember the successful projects mean real business benefits for your organisation.

Who Should Attend

The units are designed for project managers who wish to reinforce the project management skills they have acquired on the job and obtain formal recognition. The course is also suitable for those who are expecting to move into positions as project managers.

Course objectives

At the end of the course participants will have demonstrated skills and knowledge relevant to each of the nine competency areas of the Diploma of Project Management.



Duration

The Diploma course consists of 9 units, trained in a classroom environment; in addition, participants will need to complete a series of 'In The Workplace' questions. The timeframe for this is 6 months from completion of the workshops.

Course content

The course covers the following units:

1. BSPMG501A Manage application of integrative processes

This unit specifies the outcomes required to integrate and balance the overall project management functions of scope, time, cost, quality, human resources, communications, risk and procurement, and align and track the project objectives to comply with organisational goals, strategies and objectives.

2. BSPMG502A Manage project scope

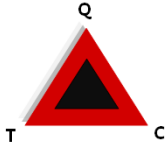
This unit specifies the outcomes required to determine and control the end products of the project, and the processes to develop them. It covers project authorisation, developing a scope management plan and managing the application of project scope controls.

3. BSPMG503A Manage project time

This unit specifies the outcomes required to manage time within projects. It covers determining and implementing the project schedule and assessing time management outcomes.

4. BSPMG504A Manage project costs

This unit specifies the outcomes required to identify, analyse and refine project costs to produce a budget, and use this budget as the principal mechanism to control project cost.



5. BSPMG505A Manage project quality

This unit specifies the outcomes required to manage quality within projects. It covers determining quality requirements, implementing quality requirements, implementing quality assurance processes, and using review and evaluation to make quality improvements in current and future projects.

6. BSPMG506A Manage project human resources

This unit specifies the outcomes required to undertake human resource management within projects. It involves planning for human resources, implementing staff training and development, and managing the project team and stakeholders.

7. BSPMG507A Manage project communications

This unit specifies the outcomes required to link people, ideas and information at all stages in the project life cycle. Project communications management ensures the timely and appropriate generation, collection, dissemination, storage and disposal of project information through formal structures and processes. It aids in decision making and the control of informal communication networks to facilitate the achievement of project objectives.

8. BSPMG508A Manage project Risk

This unit specifies the outcomes required to manage risk within a project in order to avoid adverse effects on project outcomes. It covers determining, monitoring and controlling project risks, and assessing risk management outcomes.

9. BSPMG509A Manage project procurement

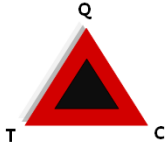
This unit specifies the outcomes required to undertake procurement and contract management within projects. It covers determining procurement requirements, establishing agreed procurement processes, conducting contracting and procurement activities, and managing finalisation processes.

Pre-requisites

There are no formal pre-requisites for undertaking the course. However, course participants are expected to have levels of language, literacy and numeracy usually required of project managers.

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The approach

The program is delivered face-to-face in a workshop environment over five days (1 day = 2 units, excepting Scope which is one full day). Delivery methods include presentations, small and large group activities and the use of case studies and scenarios. Assessment for the qualification is competency-based so the course focuses on the development of skills and knowledge through participant activities.

Assessment

Participants demonstrate evidence of the required competencies through formative assessment items throughout the course. These assessment items consist of activities and exercises based on actual and simulated project management scenarios. Questions are also used to test knowledge and understanding. Following the course, participants have up to six months in which to complete the 'In The Workplace' questions relating to the nine units of competency. Participants can then receive a Statement of Attainment for each unit of competency for which they are assessed as competent. A participant who is assessed as competent in all nine units of competency will receive the award of Diploma of Project Management.

A summary of the employability skills developed through this qualification can be downloaded from <http://employabilityskills.training.com.au>