

## WORKPLACE HEALTH AND SAFETY POLICY

It is the policy of MPA Skills to enhance the quality of life and wellbeing by ensuring the health, safety, and welfare of our staff, apprentices, host employers, contractors, visitors, and the environment we operate in. MPA Skills is committed to pursue, establish, maintain, and continually improve the best practice in workplace health and safety and to fulfill its statutory duties.

- Operating in accordance with the Work Health and Safety Act 2020 and the Work Health and Safety (General) Regulations 2022
- Fulfilling all applicable legal requirements
- Meeting ISO 45001 Occupational Health and Safety Management System requirements

MPA Skills will take all reasonably practicable measures to eliminate or minimise the risk of injury and illness and promote health initiatives throughout the organization.

### Purpose

This policy sets out MPA Skills' commitment to implementing safe systems of work and providing a safe, healthy environment and experience for its employees, contractors, consultants, and visitors. It sets out the minimum requirements to ensure compliance with WHS legislation, model codes of practice and industry standards. As a part of that commitment, staff and students will be provided with the information and training to enable them to work and learn in a healthy and safe environment.

### Objectives of the Policy

MPA Skills' WHS Management System sets out the safety arrangements and principles that are to be observed and complied with. This will be achieved by:

- Integrating work health, safety and the environment into our core business and activities
- Defining and allocating health and safety responsibilities.
- Development, implementation, monitoring, and reviewing a risk-based work health and safety environment.
- Ensuring all plant, equipment, substances, and work systems used are suitable for their intended purpose in the workplace and meet safety requirements.
- Taking immediate and appropriate steps to investigate and rectify any risks to health and safety arising from work activities.
- Correctly recording all reported hazards and incidents properly and ensuring investigations are carried out to determine the root cause.
- Management consulting and communicating with the WHS Committee and all workers on workplace safety and health issues.
- Commitment to the allocation of resources to measure and continuously improve health, safety and environmental performance.
- Actively identify, assess and control hazards and their associated risk
- Engage with workers, host employers, contractors and other third parties to improve health, safety and environmental performance.

### Roles and Responsibilities

All workers, contractors and visitors are accountable for always behaving in a safe and environmentally responsible manner. Every worker, contractor, and visitor have a personal responsibility to comply with this policy and to notify the relevant manager, supervisor or trainer if there is a compliance issue or question.

### MPA Skills

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